



LT TAP General Meeting - Annex Recital Hall Thursday, September 26th 6:00pm

ANDY SPOKE AND INTRO'ED HIS PERSONAL PHILOSOPHY, PLANS FOR THE YEAR, A CONTACT SHEET WITH WHO TO CONTACT FOR VARIOUS ISSUES/NEEDS/INFORMATION/SCHEDULES, HIS CASTING/ACTING PHILOSOPHY, HEADSHOT TIPS AND LOVE OF ONE ACT PLAY. THESCON INFO WAS ALSO SHARED. HE WORKING ON GETTING LETTER JACKETS PAID FOR IN COMING YEARS. (POWERPOINT IS AVAILABLE FOR ANYONE WHO WOULD LIKE A COPY. YOU MAY REQUEST A COPY AT: LTAPSEC@GMAIL.COM)

- I. **Call to Order/Roll Call** **JENN DL SECONDED THE MOTION TO OPEN THE MEETING.**
 - A. **Remarks from President, Stephanie Jacobsen-Sheddan**
 - **WELCOME REMARKS, INTRO THE BOARD AND CONTACT INFO**
 - **BOARD MEMBERS INTRO (EVERYONE BUT MELANIE)**
 - **SHE KNOWS 2024-2025 IS GOING TO BE A GREAT YEAR**
 - B. **Remarks from Theatre Director, Andrew Hardaway (THIS WAS DONE AT THE VERY BEGINNING OF THE MEETING DUE TO FALL SHOW REHEARSAL)**
 - C. **"Meet the Board" – Melanie (Treasurer)**
 1. **Family info/bio?**
 - **SHARED HER PERSONAL EXPERIENCE IN THE LT THEATRE PROGRAM.**
 2. **Favorite part about serving on the board?**
 - **BEING THERE TO SUPPORT HER SR. DAUGHTERS LOVE OF THEATER**
- II. **New WEBSITE! - Website Coordinator, Elisa Livingston (GENERAL UPDATE ON NEW WEBSITE. CALENDARS, AUDITION SCHEDULES, PAYMENT LINKS, BY LAWS/BUDGET.)**
 - A. **Mixed Nuts Tickets ON SALE NOW!**
 - B. **Navigating How To (WALKED THRU WEBSITE AND DIRECTORY)**
 - C. **Make Payment-REFERENCE, Membership, Business Sponsorship**
- III. **Old Business - Secretary, Jennifer Tully (MINUTES WERE APPROVED FOR BOTH MEETINGS)**
 - **JENN C MADE THE MOTION TO VOTE AND FREDA C. SECONDED.**
 - **VOTE WAS CONDUCTED AND BOTH SET OF MINUTES WERE PASSED**
 - A. **General meeting minutes approval April with amendment - VOTE (PASSED)**
 - B. **Executive meeting minutes approval September 11th - VOTE (PASSED)**
- IV. **New Business - 1st Vice President, Jennifer Carle (JENN C MOTIONS TO VOTTE. TESSA GRANT SECONDS. VOTE WAS CONDUCTED AND BY-LAWS PASSED)**
 - A. **Current vs Proposed By-Laws - VOTE**
 - B. **Team is looking for volunteer for Social Media, Photographer, and Communications Coordinators - see Gabe Veach if interested (JENN C**



SPOKE ON GABE'S BEHALF SPOKE ABOUT OPEN BOARD POSITIONS AND)

- V. Finance Report, Treasurer, Melanie Hildebrand (UPDATE ON HER ROLES AND RESPONSIBILITIES)**
- A. 2023/24 Audit completed & ready to send to LTISD by deadline 10/1/24**
 - B. 2024/25 Proposed Budget - VOTE (POSTED ON WEBSITE WITH DETAILED P&L/AUDIT) MELANIE BROUGHT THE MOTION. JENN C SECONDED. A VOTE WAS CONDUCTED AND PROPOSED BUDGET PASSED)**
 - C. August Reconciliation Report Budget vs Actual (CAN BE REQUESTED BY EMAILING LTTAPTREASURER@GMAIL.COM)**
 - D. Any outstanding fees, dues, deposits owed?**
- VI. Fundraising Report - 2nd Vice President, Freda Collier**
- A. Family Memberships Report - pick up swag in lobby; still time to join (FREDA GAVE A GENERAL UPDATE AND INVITED MORE FAMILIES TO JOIN. WE ARE CURRENTLY AT 45% MEMBERSHIP. GOAL IS: 100%)**
 - B. Business Sponsorship Report - see website**
 - C. Big Give Drive/Spirit Nights/Lynch Creek Farms Info**
 - UPDATE ON FUNDRAISING. DETAILS ON POWERPOINT. POWERPOINT WILL BE POSTED ON WEBSITE.**
 - LYNCH CREEK FARM FUNDRAISER IS COMING UP. DETAILS COMING SOON.**
 - SPIRIT NIGHTS AND MIXERS ARE POSTED ON THE WEBSITE. FB PAGE WILL BE UPDATED AS SPIRIT NIGHTS ARE ADDED.**
- VII. Volunteer Report - Volunteer Coordinator, Gabe Veach (JENN DL AND FREDA SPOKE ON GABE'S BEHALF)**
- A. THESCON: NEEDS AND VOLUNTEERS - Parent Liaison, Jenn De Leon (UPDATE ON THE SCHEDULE AND BUS SITUATION)**
 - OFFERED HER TIME TO FOLKS THAT HAVE THESCON QUESTIONS**
 - 1. Chaperones spots are filled - Thank you!**
 - 2. Registration completed 9/16; hotel housing assigned; completing next steps- watch for details emails coming soon**
 - B. FALL SHOW: NEEDS AND VOLUNTEERS (FREDA GAVE UPDATE)**
 - 1. Action Item: Signup Genius & Email to donate & volunteer**
 - C. IMPROV SHOWS: NEEDS AND VOLUNTEERS (FREDA GAVE UPDATE)**
 - 1. Signup Genius & Email to donate & volunteer coming out after last Fall Show performance**
- SHOUT OUTS, LOVE LINES, AND BUTTONS UPDATE**
- THESE ARE ALSO A FUNDRAISERS**
 - EMAILS WITH MORE INFO WILL BE COMING TO YOUR EMAIL SOON**
 - JENN DL WALKED FOLKS THRU THE PROCESS**



**NEXT GENERAL MEETING IS THURSDAY NOV 7th.
DIRECTED FOLKS TO THE QR CODES FOR FB GROUP AND FINE ARTS FB PAGE.
KIDS IG PAGE WAS MENTIONED AS ANOTHER GREAT RESOURCE**

JENN C ADJOURNED MEETING AT 6:58PM AND FRED A SECONDED.

MEETING IS CLOSED AND MINUTES WILL BE SUBMITTED FOR APPROVAL.